



## CALL FOR EXPRESSION OF INTEREST

Consultancy Service for

### Developing and Reviewing Knowledge Documents

#### A. About Asia Indigenous Peoples Pact (AIPP)

AIPP was founded in 1988 and established its Office in Thailand with the conduct of its first General Assembly in 1992. At present, AIPP is described as an organisation of Indigenous Peoples' movements in Asia with 47 member organisations from 14 countries. It is primarily set up to build solidarity on common issues and concerns as well as to create a shared vision of Indigenous Peoples in the region. The steady growth of AIPP over the years reflects not only the growing recognition of AIPP as an organization addressing Indigenous Peoples' needs and aspirations, but the growing self-identification of marginalized groups in Asia as Indigenous Peoples, which they see as a way to overcome discrimination and counter the violation of their individual and collective human rights and to realize their right to self-determination.

In addition, AIPP also coordinates and directly supports the following networks from several countries of Asia region:

1. Indigenous Peoples Human Rights Defenders (IPHRD)
2. Network of Indigenous Women in Asia (NIWA)
3. Asia Indigenous Youth Platform (AIYP)
4. Indigenous Voices of Asia Network (IVAN)
5. Indigenous Knowledge and Peoples of Asia (IKPA)

#### B. Background

AIPP envisions it as a strategic programme and intends to mainstream the theme across the AIPP programmes. Additionally, AIPP produces knowledge products on a regular basis. So far, it has been addressed by recruiting consultants and other services from time to time and engaging them for a short time. But the increasing pressing need persists at present which can be resolved through a more regular engagement. The need for consultancy services is diverse across its thematic programmes that AIPP consistently works with which



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will be addressed by an expert with suitable set of knowledge, expertise, skills and experiences.

AIPP is currently working on the following thematic programmes:

### **a) Organizational Strengthening and Movement Building (OSMB)**

The organizational strengthening and movement building (OSMB) activities of AIPP include the conduct of the sub-regional meetings of members, country level assessment and consultation, the regular meetings of the Executive Council, the strengthening and management of the secretariat in the day-to-day implementation and coordination of the AIPP programmes and activities, organizational strengthening of members. The OSMB program guides and provides coherence of the overall programs of AIPP at the Secretariat through streamlining, inter-program collaboration and integration, build inter-linkages of projects and thematic issues such as on women and youth, and movement building.

### **b) Communication Programme (CP)**

This involves the regular sharing of information to members, contacts and partners on key developments and issues relating to indigenous peoples in Asia through different channels of media including e-media. It also includes the translation of relevant documents, production of info-posters, animation, video documentaries and the operation of the Indigenous Voice Asia Network as a joint platform of journalists/media practitioners and indigenous activists in amplifying the voices of indigenous peoples.

The CP guides and supports the communication strategy of all programs such as on campaign strategy and activities on thematic or human rights cases.

### **c) Regional Capacity Building**

AIPP, as a regional federation of indigenous peoples' organizations representing the movements in Asia, believes in the self-organizing capacity of member-organizations (MOs) and indigenous communities and that they are the drivers of change in solidarity with vibrant democratic forces i.e. CSOs, institutions and individuals. It is for this reason that AIPP identifies capacity-building as its core program and focuses on empowerment of indigenous movements and communities and integrated dialogue with various state and non-state actors for change to come.

AIPP implements several capacity building activities under its six thematic programs. However, AIPP also has its specific program called "Regional Capacity Building Program"



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in response to its specific capacity building needs for community empowerment and movement building. The focus of RCB is also to direct its capacity-building efforts towards supporting vertical structures of AIPP from local organizations to the top-level of its governance structure and secretariat. The RCB program makes sure that members of the organization internalize this value such that their indigenous identity comes to the fore in all aspects of the organization's activities and focus.

The regional capacity building program implements several training programs such as community organizing, leadership, UNDRIP Advocacy and institutional building, etc. for grassroots leaders and organizations.

### **d) Human Rights Campaign Policy Advocacy Programme**

The Human Rights programme of AIPP includes the building and the strengthening of Indigenous Peoples Human Rights Defenders Network (IPHRDs) through trainings and documentation and regional and international lobby and advocacy using UN mechanisms, bodies and procedures, ASEAN, international financial institutions, the guiding principles regarding business and human rights, and the SDGs. The program is involved in campaign and community mobilization for responding to human rights issues and violations relating to extractive industries, large-scale development projects, economic land concessions, eviction and displacement issues, etc.

### **e) Environment Programme**

This programme addresses the issues relating to climate change, biodiversity and Indigenous Knowledge promotion and protection. In particular, forest conservation under the Reducing Emissions on Deforestation and Degradation (REDD) and climate change adaptation at the community level, and sustained advocacy with REDD+ and climate change related bodies such as the UNFCCC and CBD are the focus of this programme in partnership with member-organizations and network. The program has also taken issues relating to Indigenous Knowledge and coordinates the recently established Indigenous Knowledge and Peoples of Asia (IKPA).

### **f) Indigenous Women Programme**

This programme provides capacity building to indigenous women organizations and networks and their increased participation and engagement in different levels of advocacy work. It also includes the enhancement of the roles and contribution of indigenous women in climate change, sustainable resource management among others. AIPP has adopted its



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Gender Policy and has produced a gender main-streaming Manual as a guide to the regional secretariat and its members. The program also coordinates the Network of Indigenous Peoples in Asia (NIWA) that was recently established which has prioritised land rights and governance.

### **C. Purpose of this Service:**

The main purpose of the this service is to aid the programmes in developing and reviewing knowledge documents;

The specific objectives of the consultancy services are:

- a) Analyse collected lessons learnt and provide recommendations for best practices in improving knowledge management and reporting system;
- b) Proofreading, editorial suggestion, technical advice and support for the development research reports, knowledge products, concept notes and workshop documents;
- c) gather substantive documents and materials from participating members from different workshops and events. Document the meeting and capture key elements for analytical reporting of the conference outcome.

### **D. Consultant Qualifications**

The consultant should have the following educational background and demonstrate and provide examples of previous experience in the performance of similar services as follows:

- a) Education:
  - i) Should have a Master's degree in social science focusing on Anthropology, Ecology, Environmental Science, Development Studies or other related disciplines.
- b) Other competency profile
  - i) Experience in working with grassroot organisations working on indigenous peoples rights
  - ii) Experience of engagement on the land, territories and resources of indigenous peoples at local, national and regional level, in any form
  - iii) Experience in handling grant proposals, grant reviews and grant handling
  - iv) Experience in Policy Advocacy
  - v) Experience in multi-stakeholder and multi-sectoral engagement in the process of NBSAP



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- vi) Proven skills and knowledge on Research, Editing and Documentation

### E. Timeframe

The estimated duration of the consultancy services for 11 (eleven) months for 2 (two) to 3 (three) days in a week depending on the nature of and modality of assignments.

### F. Application process

AIPP invites eligible and qualified interested Consultant to submit their non-binding proposals/applications in English, indicating “\*\* Knowledge Document development consultancy for AIPP\*\*” in the subject line via email [hr-aipp@aippnet.org](mailto:hr-aipp@aippnet.org) by 25 February, 2024 latest 24:59 PM BKK (Bangkok time).

The interested Consultant(s) are is/are requested to submit a technical and financial proposal with following information:

#### a) A technical offer should include:

- i) Understanding of the scope of work;
- ii) Proposed methodology / approach;
- iii) Proposed technology (with justification);
- iv) highlighting the pros and cons of the technology proposed;
- v) Sample(s) of similar work completed by the consultant; at least three links (preferably for NGO/INGOs).
- vi) A CV of the Consultant
- vii) Filled summary profile format

#### b) A financial offer, including:

- i) Daily rate
- ii) Tax element, if applicable.

Only qualified shortlisted consultant(s) will be notified.