



ASIA INDIGENOUS PEOPLES PACT FOUNDATION

112 Moo 1, Tambon Sanpranate, Amphur Sansai, Chiang Mai 50210, Thailand

Tel. No.: +66(0)53 343539; Fax no.: +66(0)53 343540

Email: aippmail@aippnet.org Website: www.aippnet.org

Call for Expression of Interest (EOI) to Develop SDG Practical Guide for Indigenous Peoples Version II

Terms of Reference (TOR)

1. Background

The Asia Indigenous Peoples Pact (AIPP) is a regional organization founded in 1992 by Indigenous Peoples' movements across Asia. It promotes and defends the Indigenous Peoples' rights and strengthens the solidarity of Indigenous Peoples across Asia for self-determined sustainable development. AIPP over this period has been engaging in different human rights mechanism, instruments, treaty body and processes including HRC, UPR, CERD, CEDAW, UNFCCC, CBD, IPBES, BHR, UNPFII, EMRIP¹ and Agenda 2030 on sustainable development. AIPP believes the inherent rights to self-determination and self-governance of Indigenous Peoples equal as all peoples, and advocates for the international human right standards compliance enshrined in the Universal Declaration on Human Rights (UDHR), ILO169 and United Nation Declaration on Rights of Indigenous Peoples (UNDRIP).

AIPP critically observes, analyzes and safeguards the rights of Indigenous Peoples and the intersectional groups through ensuring their voices and issues. AIPP has built the capacity and created enabling environment for Indigenous Peoples including Indigenous Women, youth, elderly, LGBTIQ and person with disability. It facilitates them to participate and represent in different platforms at different level. Consolidation, analysis, publication, and dissemination of the relevant national, regional, and global processes from Indigenous perspective is one of the role AIPP is playing.

2. Rationale

AIPP has been engaging in Agenda 2030 on Sustainable Development from the beginning in collaboration with diverse actors, alliances, and stakeholders at different level. It had reflected, analyzed, and synthesized learning of Millennium Development Goals (MDGs). It had contributed to shape, define, incorporate the learning, and advocate and lobby to ensure Indigenous Peoples' rights and issues recognizing intersectionality in Sustainable Development Goals (SDG) and its processes. Further, AIPP has been continuously engaged in SDGs' processes since 2015.

¹ HRC-Human Rights Council; UPR-Universal Periodic Review, CERD-Convention on the Elimination of All Forms of Racial Discrimination, CEDAW- Convention on the Elimination of all Forms of Discrimination Against Women, UNFCCC- United Nations Framework Convention on Climate Change, CBD- convention on biological diversity, IPBES- Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services, BHR-Business and Human Rights, UNPFII- United Nations Permanent Forum on Indigenous Issues, EMRIP- Expert Mechanism on the Rights of Indigenous Peoples



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AIPP leads the SDG process at regional level with role of acting coordinating organization in Asia Pacific Regional CSOs Engagement Mechanism (APRCM) for Indigenous Peoples' constituency and is one of the seven members of Global Coordinating Committee (GCC), a global mechanism for coordination and decision-making for the Indigenous Peoples Major Group (IPMG) at global level. It facilitates participation and representation of Indigenous Peoples including Indigenous Women, youth and person with disability in SDG processes. Raising awareness, educating, and building capacity of Indigenous Peoples, including Indigenous Women, youth, and person with disability on SDG, monitoring its progress, advocating for effective implementation at different levels.

In 2017, AIPP developed a practical guide for Indigenous Peoples on Agenda 2030 on Sustainable Development entitled 'Leaving No one Behind: A Practical Guide for Indigenous Peoples²'. The main objective of the guidebook is to provide the basic information about the SDG and its relevance to Indigenous Peoples. Additionally, it also provides practical guidance to Indigenous Peoples on their engagement and contribution in SDG processes from local to global level. This guidebook has been one of the milestones for AIPP to inform, guide and engage Indigenous Peoples including Indigenous Women, youth, and person with disability in the SDG processes at all level. It has been widely used by AIPP, Member Organizations (MOs), networks, partners, Indigenous Communities and by other stakeholders. It has been translated into more than 4 languages ensuring its wider outreach and intensive use at different level.

This SDG guidebook serves as a key resource material and guiding document for the trainings and workshop organized by AIPP, MOs and partners. Hence, AIPP encouraged MOs, Partners, different stakeholders and guidebook users for their inputs and feedback for further improvement of the practical guidebook. AIPP received inputs e.g. to include all the goals beyond only goals and targets considered important to IPs, develop simplified and reader friendly version incorporating the local examples and visual arts.

SDG framework has completed its first 4-year cycle in 2019 and the processes and mechanisms have been more solidified in all levels. National SDG processes across Asia particularly, AIPP's SDG related project implementing countries³ have better clarity. Similarly, AIPP has better understanding and learning of SDGs, engagement spaces and linkages with other human rights instruments and mechanisms that AIPP is engaged with and through different initiatives that contributes to SDGs. Hence, AIPP has planned to review and revise the SDG practical guidebook responding to the need and current changes and publish SDG practical guide for Indigenous Peoples Version II targeting grassroot community.

² <https://aippnet.org/leaving-no-one-behind-practical-guide-for-indigenous-peoples/>

³ Cambodia, Philippines, Indonesia, Laos, Bangladesh, Nepal



3. Objective

The overall objective of this assignment is to develop the SDG practical guide for Indigenous Peoples version II through review and revision of the existing guide book entitled *‘Leaving No one Behind: A Practical Guide for Indigenous Peoples’* with all the important updated information and practical examples. The specific objectives are:

- i. To review the different sections of the existing SDG practical guidebook, present the information in concise and simplified version in different forms including visual arts
- ii. To include all the goals, relevant indicators, and targets including of Indigenous Peoples importance with practical examples from different countries
- iii. To reflect and update the national, regional and Global SDG processes and engagement of Indigenous Peoples

4. Scope of the revision of the SDG practical guide for Indigenous Peoples version II

i. Content

- Review and revise the existing practical guidebook and identify the areas including information gaps (to be added), need to be improved (rewrite or shorten) and section/ paragraphs to be removed
- Include the goals and targets which are not included in the existing version, revised targets/indicators, some outlier countries examples like Cambodia having 1 additional goal
- Identify the cases or stories relevant to specific goals and targets which can be either particularly important for rights of Indigenous Peoples, Indigenous Women, youth and person with disability or impact them negatively if not considered. At least one story per goal with sensitivity towards intersectionality issues to be included. These cases can be good practices, and/or are affecting IPs negatively including contemporary issues like COVID
- Update the SDG’s global and regional processes including national processes in AIPP’s member countries (particularly countries with SDG specific projects) of Asia with more emphasis on regional reflection and localization process and initiatives.
- Identify the challenges for effective and meaningful participation and engagement in existing processes and mechanisms, and potential spaces for the engagement
- Identify different roles that Indigenous Communities can play to ensure effective planning, implementation, monitoring and evaluation of SDGs achievement ensuring their rights.
- Update the guide using glossary from Indigenous Peoples’ perspectives and prepare the operational definition of the glossary



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ii. Presentation forms of the information

- Identify the relevant forms of information presentation to deliver the key messages with concise, simplified, and easy to understand forms
- Different forms of information presentation can be used including visual arts (drawings, sketches, photos, symbols, short cases, texts), graph and other innovative forms. The presented form should be sensitive towards gender, youth and persons with disabilities
- The forms and content of the presentation should reflect the way of lives and culture of Indigenous Peoples including Indigenous Women, youth and person with disabilities

iii. Sequencing of the information

- Logical sequencing and flow of the presented information revision (if needed including Table of Content) to facilitate easy to grasp the key message with smooth flow.

5. Methodology

This assignment will be home based and will require to work virtually to complete the task. The possible methodologies are:

- **Desk review** of the relevant and updated literatures, and reports related to SDG and its processes including AIPP's different publications to identify the case studies relevant to the different goals.
- **Key Informant Interviews** with personalities leading or engaged in the SDG processes at national, regional and global level representing different constituencies including state actors (as possible) to reflect on the changes in the processes, potential spaces of interventions.
- **Meeting and consultation** with AIPP secretariat to reflect of learning and experience on SDG processes and engagement, practical guidebook use, gaps and challenges, identification of cases, and discussion on innovation needed including visual arts
- **Interview** with Member Organizations and Partners, SDG ad-hoc committee and other relevant peoples to reflect on SDG processes, use and changes needed in practical guidebook, mapping and documenting of relevant cases and practices, verification of the available information, inputs and testing of presentation forms
- **Coordination** of the review process of drafted SDG guide for Indigenous Peoples version II and artist arrangement for visual arts (sketches, drawings and so on if needed)

Note: FPIC to be ensured



6. Team composition

The team will comprise with two persons with one leading the assignment and team member (At least one should be Indigenous and should be gender balance). Team will work closely with visual artist as per the need.

7. Expected Deliverables

- A comprehensive methodology for competing the task developed in consultation with AIPP
- A draft version of SDG practical guidebook version II for review
- One day workshop with presenting key features of SDG practical guidebook version II
- Final version of SDG practical guide for Indigenous Peoples version II incorporating the inputs (max 50 Pages)
- A brief 5 pager report with elaborated methodologies and consulted peoples, and consultant's reflection and learning of the processes
- All relevant collected raw information and data, and updated glossary from Indigenous Peoples' perspectives and prepare the operational definition of the glossary

8. Timeline frame

The maximum total 20 workdays/ person spreading over the month of October 2020.

SN	Activities	No of days
1	Desk review	5
2	Key Informant Interviews/ Interview/consultations	4
3	Workshop/meetings	2
4	Document Write up	6
5	Finalization and Submission	3
	Total	20

9. Required Expertise and Qualification

The consultants should possess the following expertise and qualification:

- At hand experience on SDG and its processes and updates at all level
- A master's degree in relevant field and/or having equivalent work experience in similar field.
- Knowledge and comprehension of Indigenous Peoples, including Indigenous Women, youth, LGBTIQ, elderly and person with disability issues and movement in Asia.



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- In depth understanding of International Human Rights Standards, instruments, treaty bodies, mechanism and processes related to Indigenous Peoples, including Indigenous Women, youth, LGBTIQ, elderly and person with disability.
- Good knowledge and sensitivity towards gender and inclusion issues
- Good analytical skills with skills on conceptualizing information presentation
- Strong background on conducting review and research.
- Excellent writing skills and communication in English.
- Self-driven, innovative, dynamic, and responsible personality.

10. Intellectual Property Rights

AIPP will be the sole copyright's owner of the SDG practical guidebook version II. The partial or full part of the guide should not be published or reproduced in any form of publication without the prior written approval of AIPP. The data and information collected during the review should be provided to AIPP and should not be used personally by consultant.

11. Application procedure

Expression of Interest (EOI) should include the following:

- A cover letter together with brief technical proposal including the methodologies and consultancy fee in USD
- Curriculum Vitae (CV) of both the team members with names of three referees, to whom AIPP Secretariat may contact
- A sample of the previous completed write up (of proposed team leader) relevant to this assignment (SDG and indigenous Peoples) enclosure is highly preferred.

Interested and qualified candidates, any quires or submission of an Expression of Interest by 20 September 2020 to

Sushila Kumari Thapa Magar-

sushila@aippnet.org

Guangchunliu Gangmei-

guangchunliu@aippnet.org

Only shortlisted candidates will be notified for further procedures. AIPP reserves the right to cancel or withdraw without prior notice.